

TO: Boston Chapter ALA Members

From: Scholarship Committee

Date: June 29, 2005

RE: Regions 1 & 2 Educational Conference & Exposition
JW Marriott, Washington, DC, September 23rd and 24th

One of the primary goals of the Boston Chapter is to provide on-going education for all members. To meet this goal, the Board of Directors established a scholarship program in 1992 to make funds available for members whose firms cannot support attendance at regional or national events.

The use of these dollars benefits everyone, as we share ideas and learn together new and better ways of managing our law firms in this ever-changing environment. Because the money for the scholarships belongs to the collective Chapter, it is important that recipients actively participate in the Chapter through regular attendance at monthly meetings and be willing to volunteer for committees and/or other activities. Through active participation the scholarship recipient will enhance the goal of our Chapter to foster the exchange of new ideas and continue a strong network of colleagues working together.

For the 2005 Regional Conference, the Board is pleased to announce that the Boston Chapter will award up to four scholarships to eligible members. The Boston Chapter will pay the early bird conference cost of \$285.00 and up to \$715.00 in expenses relating to transportation and hotel accommodations, totaling up to \$1,000.00 for each scholarship.

Attached is the scholarship application for the Region 1 and 2 Conference in Washington, DC. Early bird registration must be postmarked by August 24th. Therefore, applications must be received no later than August 12th and the scholarships will be awarded and recipients notified by August 22nd.

One copy of the application should be sent to Karen Glowacki either by mail or email:

Karen Glowacki
Sherin and Lodgen LLP
101 Federal Street
Boston, MA 02110
email: kglowacki@sherin.com

EDUCATIONAL SCHOLARSHIP APPLICATION FORM
For the 2005 Regions 1 & 2 Educational Conference & Exposition
Washington, DC, September 23rd and 24th

Name _____
Firm _____
Title _____
Date: _____

Please provide the reason you are requesting scholarship support:

Please provide your current or past involvement in the Boston Chapter. Or, provide your future plans to volunteer in the Chapter:

Please list any scholarships you may have received from the Boston Chapter in the last 3 years:

Please list all National or Regional Conferences that you have attended in the last 3 years:

In applying for a scholarship for this conference, I verify that

- a. I have been a member of the Boston Chapter of the Association of Legal Administrators for at least one (1) year; and
- b. My firm has not been willing or able to support my attendance at either the 2004 or 2005 Regional Conference.

I agree that the Chapter may publicly announce that I am a scholarship recipient.

Member's Name (Print) _____
Member's Signature _____

One copy should be mailed or emailed to Karen Glowacki, Sherin and Lodgen LLP 101 Federal Street, Boston, MA 02110 kglowacki@sherin.com